



Shop More Local Spring Fair 2018  
**SATURDAY, MARCH 24, 2018**  
 Honey Horne Plantation, 11AM – 3PM

**FOOD VENDOR**

We are excited for your interest in the first annual Shop More Local Spring Fair! Below you will find our application, as well as the Shop More Local Spring Fair Policies and Procedures. This application is due no later than **Friday, March 9th at 12:00 PM.**

Business Name: \_\_\_\_\_  
 Contact Person/Day of Contact: \_\_\_\_\_  
 Address: \_\_\_\_\_  
 City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_  
 Contact Phone: \_\_\_\_\_  
 Contact email address: \_\_\_\_\_  
 Are you a Shop More Local Member?  Yes!  Not yet

Package Option:  
 10x10 booth space: \_\_\_\_\_ FREE  
 Food Truck: \_\_\_\_\_ FREE  
 Make me a member : \_\_\_\_\_ \$36.50

Electricity Hookup:  Yes  No

**\*\*IF COOKING ON SITE:**  Frying  Grilling (Charcoal/Propane)  
 Other: \_\_\_\_\_

What you will be selling: \_\_\_\_\_

*SHOP MORE LOCAL SPRING FAIR POLICIES AND PROCEDURES*

- Ticketing System: 1Ticket = \$1. Shop More Local will be selling tickets in multiple locations throughout the Fair. All Food/Beverage and kid zone vendors are required to accept only these tickets (i.e. NO CASH SALES ARE TO BE MADE). At the close of the event all ticket vendors are to turn in their tickets to be reimbursed. For every 10 tickets you turn in, you will receive \$8 back.
- All other retail vendors are expected to follow state and federal regulations for cash/credit sales.
- Vendors are to provide their own tent, table, partitions, etc. If you need assistance in securing these items, please contact us and we will do our best to assist you.
- Set up will begin at 8:00 AM on Saturday, March 24th. You will be assigned a space prior to the event. You must be completely set up by 10:00AM and must be with your booth space no later than 10:30 AM. We cannot guarantee you a specific booth space. We will do our best to accommodate requests but cannot guarantee it. All booth spaces will be on grass.
- Breakdown may not begin any earlier than 3:15 PM, or after the last guest leaves, whichever comes the latest.
- Food trucks will be the only vendors permitted to sell from a vehicle.
- We are suggesting that food vendors limit their portion sizes so that food prices do not exceed \$10.
- Vendors can park in an assigned vendor parking lot.
- Each vendor is responsible for the trash and cleanup in their booth space.
- Ensure that you have DHEC certification and all appropriate permits readily available at your booth space and the appropriate fire extinguisher. All alcohol sales must follow state and federal regulations.
- WAITLIST: In the case of the event selling out, we will begin a waitlist. Only vendors on this list will be placed should spaces become available. Any applications received after the deadline listed above will be placed on the waitlist.
- Shop More Local reserves the right to shut down any booth not following these policies and procedures.
- **Refunds will not be given for adverse weather conditions.**

Vendor Signature: \_\_\_\_\_ Date: \_\_\_\_\_ SML Signature: \_\_\_\_\_

\*\*Please attach a copy of your business license and all DHEC related forms\*\*

**For further questions, please contact Shop More Local Executive Director, Meredith DiMuzio at 843.384.4488, or by email meredith@shopmorelocal.org**



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**NON-FOOD VENDOR**

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 Contact Person/Day of Contact: \_\_\_\_\_  
 Address: \_\_\_\_\_  
 City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_  
 Contact Phone: \_\_\_\_\_  
 Contact email address: \_\_\_\_\_  
 Are you a Shop More Local Member? \_\_\_\_ Yes! \_\_\_\_ Not yet

Package Option:  
 10x10 booth space: \_\_\_\_\_ \$190  
 Make me a member : \_\_\_\_\_\$36.50

Electricity Hookup: \_\_\_\_\_ Yes \_\_\_\_ No

What you will be selling: \_\_\_\_\_

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- Shop More Local reserves the right to shut down any booth not following these policies and procedures.

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